



The IHS – Institute for Advanced Studies in Vienna is a leading non-university research institute that creates empirically based knowledge on significant economic and social challenges of our time. It delivers excellent applied basic research and impartial scientific policy advice, combining economic and social sciences perspectives. IHS is looking for a

Student Assistant (f/m/d) – Part-Time (17.5h/week)

within the research unit **Competence Center Survey Research** led by **Vlasta Zucha**. We are looking for competent reinforcement for the group's projects, in particular the European Social Survey or the Student Social Survey. As student assistant, you will support an inter-disciplinary team in the implementation and analysis of complex surveys. You work closely with the project leaders and research unit leader.

Your Tasks

- Supporting throughout all phases of data collection and processing
- Development and testing of questionnaires
- Data collection, helplines, field management
- Data preparation and processing, plausibility checks
- Statistical analysis, managing external database
- Writing of project reports, visualization and presentations
- Taking minutes of meetings and organizing events

About You

- Ongoing social science studies (preferably end of a Bachelor's or beginning of a Master's degree)
- Programming experience with statistical software such as Stata, SPSS, R
- Accuracy at work, especially with data and texts
- Excellent written and verbal communication skills in both English and German
- Very good command of MS Office programs (Word, Excel, PowerPoint)
- An efficient, independent, and reliable working style, combined with a strong team spirit

What We Offer

- An inspiring environment in a dedicated and collegial team
- Active involvement in research projects and group activities
- Deep insights into state-of-the-art research and evidence-based policy advice
- A non-discriminatory working environment built on respectful cooperation
- Flexible working hours and hybrid working options, as IHS is a certified family-friendly employer
- A great location in the heart of Vienna with an excellent, modern infrastructure

Based on the FWF salary scheme for student assistants, the salary amounts to € 1,207.15 gross per month for a 17.5-hour week, paid 14 times per year.

The position is to be filled on January 15, 2027. The initial contract period is 6 months, with the possibility of an extension (a maximum of two years in total).

IHS is an equal opportunity employer. We examine our unconscious biases and take responsibility for the career advancement of women and for creating an inclusive environment that makes every employee and candidate feel welcome.

Ready to Apply?

Please submit your application (including CV, letter of motivation, certificates and your own text sample with quantitative research results) by **October 19, 2026**. Direct your submission, as well as any questions regarding the position, via e-mail to application@ihs.ac.at.